



# Southwick Primary School



**School Prospectus**

**2023 - 2024**



# SOUTHWICK CE PRIMARY SCHOOL

*“Do everything in love”*

*Corinthians 16:14*

*Love, Learn, Grow*



Dear Parents/Carers

Choosing the right primary school for your child is one of the most important, yet difficult decisions you will ever make. Not every school is right for every child so it is important that you find a school which mirrors your values, shares your expectations and one where you know your child will feel happy, safe and secure.

Southwick is very special Church of England primary school in the village of Southwick, near Trowbridge. The school as we know it, was established in 1869 to provide an education based on moral and religious instruction for the poor families of Southwick.

Our mission is to ensure that through a **loving** Christian fellowship, our children **learn** all of the values, skills and knowledge they need so that they can **grow** into positive and active members of the community in which they live. Our belief is that ‘to love’ is at the heart of being a Christian and underpins our mission: *“Do everything in love.” Corinthians 16:4*

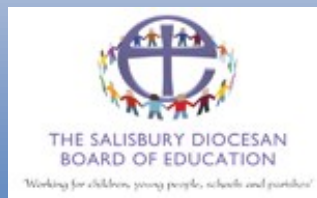
Southwick is a warm, friendly environment in which everyone is welcome. We are an inclusive school and ambitious for all of our children.

We always welcome visitors to our school, so if you’d like to find out more, please contact us to arrange a visit.

Mr D Cook

Headteacher

Southwick CE Primary School is a Community School maintained by Wiltshire County Council





Southwick Church of England Primary School is a Voluntary Controlled school, and as such we have close links with the church.

The school is currently organised into seven classes; Potter, Sharman, Nightingale, Anning, Attenborough, Pankhurst and Shackleton.

Five of the classes are housed within the main building whilst the remaining two classes are situated in a mobile.

There are currently 181 children on roll.



# Vision Statement

*Love, Learn, Grow*

*“Do everything in love” Corinthians 16:14*

## The School Team



David Cook  
Headteacher



Nicola Woodford  
Deputy Head  
Year 5 Teacher



Jessica Steel  
SENCo



Sue O'Brien  
Admin Officer



Heidi Williams  
School Business



Laura Stuart  
Reception Teacher  
Job Share



Sian Chant  
Reception Teacher  
Job Share



Felicity Reynolds  
Year 1 Teacher  
Job Share



Elyne Potter  
Year 1 Teacher  
Job Share



Rachel Ross  
Year 2 Teacher



Mrs Madeline Raymond  
Year 3 Teacher



Jo Lewis  
Year 4 Teacher  
Job Share



Natalie Noutch  
Year 4 Teacher  
Job Share



Rachel Forestt  
Year 6 Teacher



# Vision Statement

*Love, Learn, Grow*

*"Do everything in love" Corinthians 16:14*

## The School Team



Cathy Newton  
Teaching Assistant



Bev Webb  
Teaching Assistant  
& PSA



Lisa Read  
Teaching Assistant



Karen Mander  
Teaching Assistant



Karen Lane  
Teaching Assistant  
& ELSA



Kathleen Goodier  
Teaching Assistant



Lesley Davis  
Teaching Assistant



Zoe Williams  
Teaching Assistant



Natasha Appleyard  
Teaching Assistant



Claire Grant  
Teaching Assistant



Gemma Manning  
Teaching Assistant



Kim Hemmens  
MDSA



Becky Laing  
Cook



Carrie Johnson  
Assistant Cook



Loretta Francis  
Cleaner In Charge



Amanda Reeves  
Cleaner / Assistant Cook

# Aims of our School

*“Do everything in love “*

*Corinthians 16:14*

*Love, Learn, Grow*

Southwick C of E Primary is a 'Values Based School'. Christian values form the foundation for the ethos of our school and enable our children to become valuable, caring members of their community, able to take responsibility for making the right decisions about the path their lives take.

Our overarching value is Love and our core values were chosen by members of the school community, including parents and governors and include:



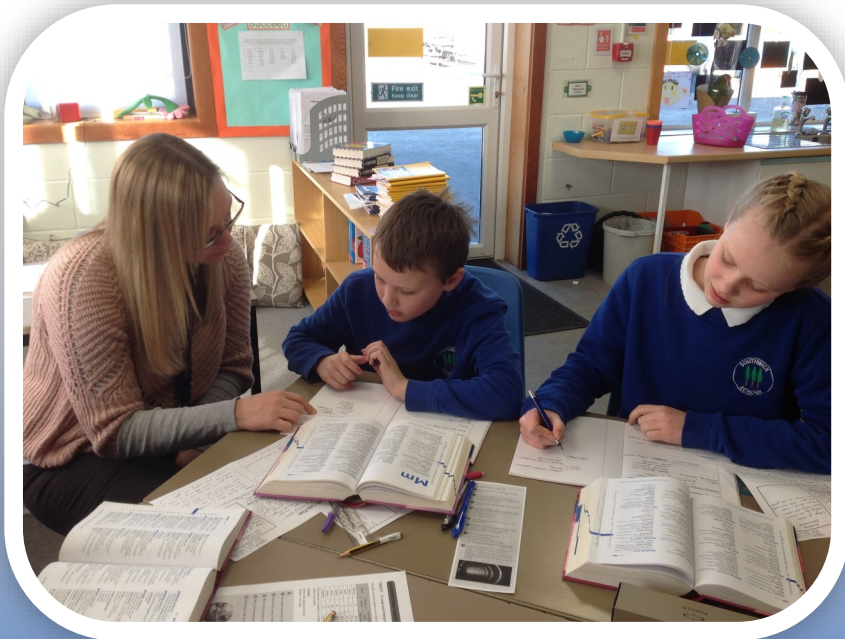


# Parents as Partners

We firmly believe that the support that children receive from their parents/carers has an impact on learning and operate on an 'open door' policy. This means that if you need to speak to us, we will always try and make time for you.

We want our parents :

- ◆ to feel welcome at our school;
- ◆ to feel able to discuss the progress and well-being of their children;
- ◆ to take an active role in their child's education and in the life of our school;
- ◆ to work closely with us to provide positive role models for the values which are considered worthwhile in the communities in which we live.



# Healthy Living - Physical & Mental Health

- ◆ We offer a wide range of sporting activities, both within and outside of the school day, for both KS1 and KS2 and children regularly participate in a range of sporting activities and competitions;
- ◆ Our own kitchen staff provide healthy home-cooked meals using locally sourced ingredients wherever possible, as well as vegetables provided by our gardening club. We provide KS1 children with a portion of fruit or vegetables as a snack each day, whilst children in KS2 bring in, or can purchase, fresh or dried fruit (**no nuts please due to children with nut allergies**) or vegetables;
- ◆ We work closely with a range of health professional and other agencies to support individual children and their families as needed;
- ◆ We have a Senior Mental Health lead who co-ordinates the schools approach to mental health;
- ◆ The children are taught about positive mental health through our PSHE curriculum as well as regular well-being days.

## The Schools Vegetable Garden



Snack Time



Freshly home cooked roast dinner



# Healthy Lifestyles



# Child Protection

Our DSL is David Cook and our DDSL is Nicola Woodford. All staff undergo regular safeguarding training.

Although we respect your privacy, we have a legal responsibility to pass information onto, and work in partnership with, other agencies if we feel that a child is at risk or discloses information to us which makes us concerned about his/her welfare.

Here is a link to a leaflet that was jointly produced by Wiltshire Council and the Wiltshire Safeguarding Children Board (WSCB)

[Safeguarding Info for Parents leaflet Nov 22.pdf \(southwick.wilts.sch.uk\)](https://southwick.wilts.sch.uk/Safeguarding%20Info%20for%20Parents%20leaflet%20Nov%2022.pdf)





# The Curriculum



## Early Years

Our large and well-resourced Early Years classroom, along with the outdoor learning / play area, is designed especially to enable us to provide activities which are challenging, stimulating and fun. In this way, the children are able to develop the skills, knowledge and attitudes towards learning.



## Welly Walks



enjoy the little things

PIC•COLLAGE



Understanding the World

# The Curriculum

Y1 - Y6

In KS1 and KS2, the children learn about the world in which they live through a range of subjects. Our creative approach to the curriculum enables us to make links between subjects which motivates and engages children in their learning.

Example of a Knowledge Organiser



Scientific and geographical vocabulary		Location, layers and features	
Term	Definition		
1 Rainforest	A dense forest, normally found in tropical areas with high rainfall. They generate much of the world's oxygen.	1 Canopy	Imagines the top of the forest. Most rainforest can be found between these two trees.
2 Country	A nation with its own government e.g. UK, USA, Germany, Denmark, Brazil, China.	2 Emergent	Tallest trees that decay the most but last high winds & cold.
3 Continent	The world's main continuous pieces of land (Africa, Asia, Australasia, Europe, North America, South America, Antarctica).	3 Canopy	Dense layer of trees overlapping each other. Home to most animals in rainforests.
4 Ecosystem	A community of plants and animals that depend on each other to survive.	4 Understory	Relatively dark, open area below the canopy.
5 Deforestation	The action of clearing a wide area of trees.	5 Undergrowth	Also known as the forest floor, mainly consisting of fallen leaves, fruit etc, that decomposes as food for trees.
6 Habitat	The natural home or environment of an animal, plant or organism.	6 Flora & Fauna	Flora = Plants, Fauna = Animals.
7 Interdependent	When two or more people or things rely on each other.	7 Nocturnal	Animal that comes out at night. Sleeps during the day.
<b>Causes of Deforestation</b> <ol style="list-style-type: none"> <li>To clear space for farming, growing crops in a large field &amp; plant oil and space centre to generate cheap fuel.</li> <li>Chopping down trees for wood.</li> <li>To build roads to allow for minerals, gold &amp; diamonds.</li> <li>To dig for oil.</li> <li>To flood areas to make dams &amp; generate electricity.</li> </ol>		<b>Impact of Deforestation</b> <ol style="list-style-type: none"> <li>An area the size of 20 football pitches is destroyed every 30 seconds.</li> <li>1% of the tropical rainforests we had are gone.</li> <li>25,000 species of animals are expected to become extinct in the next 20 years.</li> <li>Local people's homes are destroyed.</li> <li>Levels of carbon dioxide in the air are increasing and oxygen is decreasing.</li> </ol>	
		<b>Interesting facts</b> <ol style="list-style-type: none"> <li>Rainforests cover approximately 6% of the Earth's surface but contain more than 50% of the world's plants. About 90% of organisms are found in the canopy.</li> <li>About 30 million species of plants and animals live in tropical rainforests.</li> <li>There are two types of rainforests - Tropical and Temperate. Tropical rainforests are generally warmer than temperate ones.</li> <li>Many things we have in our homes come from rainforests including chocolate, sugar, rubber, bananas and many medicines.</li> </ol>	



# School Clubs

The school organises a range of clubs and activities which vary from term to term. Recent clubs include Street Dance, a wide variety of sports, chess and gardening. Children also have the opportunity to learn to play instruments. There is a small charge for these sessions.

## Gardening Club

## Chess Club



## Sports clubs—Rocket Ball



# Special Educational Needs

At some point, during your child's school life he/she may need extra support. If your child is experiencing difficulties, please talk to your child's class teacher who can talk to you about what we are doing in school and what you can do to help at home.

If your child has more significant learning difficulties, a referral can be made to outside agencies who can carry out assessments for particular needs and advise as to what is appropriate. A programme of support or intervention is then drawn up detailing specific targets and progress is carefully monitored. You and your child will be involved in drawing up targets and you will be kept informed about the progress your child has made. If a child has specific learning or behavioural difficulties, they may be given additional support in small groups or 1:1 with an adult.

If you are concerned about the Special Needs provision for your child, please speak to the class teacher or Special Needs Coordinator ( Mrs Jess Steel). If your child has a disability, we will invite you to discuss your child's particular needs with the Head teacher and the SEND Governors so that we can plan provision which is appropriate. Through our Access Plan, we look at ways to improve the physical and learning environments of the school.

A copy of the policy on the provision for children with Special Educational Needs is available on request and is published on the website. The success of the policy is reflected in the consistent good progress made by our children.



# Equal Opportunities

At Southwick we firmly believe in equality of opportunity for all children and adults. We are committed to developing policies, practices and procedures which promote equality within the school ensuring that no members receive less favourable treatment on the grounds of race, disability, religion, gender, gender reassignment, sexual orientation, or pregnancy/maternity and actively discourage stereotyped views of male/female roles. We recognise how important it is for each individual to have a positive perception of his or her role in life and the possibilities open to them.

# The School Day

- 7.30 am The Poplar Breakfast Club meets
- 8.35 am Children are welcomed into school  
(We are unable to accept responsibility for children who arrive before 8.30 am)
- 8.45 am Lessons begin for children in KS2
- 8.50 am Lessons begin for children in KS1
- 10.30 am Morning break (15 minutes)
- 12.05 am Lunch Break  
  
A healthy menu of school meals is available on a daily basis though children can bring packed lunches if you prefer this. Children are also able to go home for lunch.
- 1.00 pm Start of the afternoon session
- 3.10 pm The school day ends.
- 3.10 pm The Poplar After School Club meet. (various options are available please see booking form)
- 5.15 pm The Poplar club ends.





**OUR SCHOOL PLAYING FIELD**



**TEEPEES TO PLAY IN / ROLE PLAY**



**OUR SCHOOL VALUES GARDEN**

# School Uniform

## Our school uniform is:

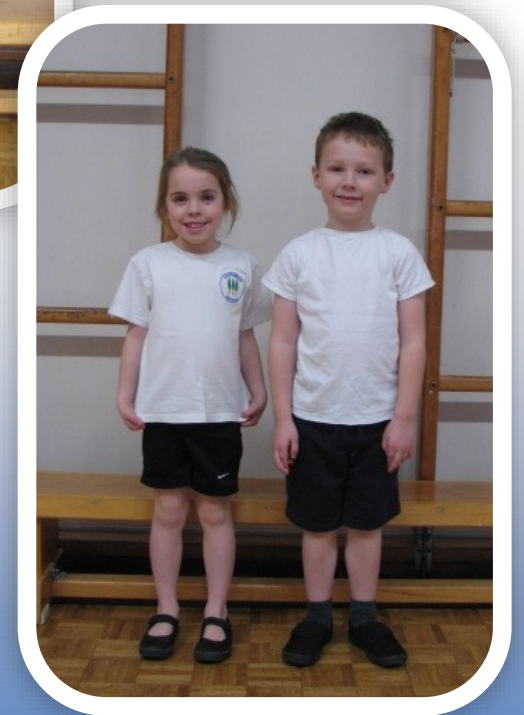
- White shirt / polo shirt
- Grey or black skirt / pinafore /trousers
- Royal blue school cardigan or sweatshirt
- Royal blue and white checked summer dress

## For PE your child will need :

- Suitable kit bag
- White T-Shirt
- Black or navy shorts
- Trainers
- Track suit bottoms
- School jumper/cardigan

Since we have limited storage space, could you please make sure the PE bags are as small as possible.

**PLEASE mark all items** of dress and sportswear clearly with your child's name to avoid items of clothing being mislaid.





## School Uniform

We expect your child to wear the school colours of blue, white and grey/black. A school sweatshirt and other items are available with the school logo and can be obtained from 'Scholars' in Trowbridge or online at [For all your uniform needs, quality assured Southwick Church of England ... \(myclothing.com\)](#) Shoes (NOT trainers) should be dark in colour with low heels both for summer and winter. (Strappy sandals are neither appropriate nor safe.) Long hair should be tied back.

Our school uniform is:

- ◆ White shirt / polo shirt
- ◆ Grey or black skirt / pinafore / trousers
- ◆ Blue cardigan or blue school sweatshirt
- ◆ Blue and white summer dress / Grey shorts

Jewellery should not be worn in school. If children have pierced ears studs should be worn. The school cannot accept responsibility for watches or other items of jewellery which are brought to school.

For PE your child will need a suitable kit bag, a white T Shirt, black or navy shorts and trainers as well as a track suit for outside activities. Since we have limited storage space, could you please make sure these bags are as small as possible.

## Medical Care

It is important that we have up-to-date telephone numbers where you or someone else can be contacted in the event of an emergency; if your child is ill or becomes unwell at school, and we feel that they need to be at home, we will need to contact you.

Unfortunately, we are unable to administer medicines which have not been prescribed by a GP. Where possible children on a prescribed course of medication should take the medicine outside normal school hours. In most cases the appropriate dosage of medicine when prescribed to be taken 'three times a day' can be given 'before school, after school and at night'. If prescribed medicines are needed during the school day, we are happy to take responsibility for this when you have completed a medical form (available from the office). All medicines should be handed into the school office where they will be stored appropriately.

You are welcome to come in and give your child doses of pain relief etc. as appropriate.

If your child suffers from asthma please make sure your child has an inhaler in school so that this is readily available if needed. This, like any other prescribed medicines, should be clearly labelled with the prescription label showing your child's name and dosage. This will be stored in the correct place in the classroom. A medical form will need to be completed.

It is essential that we know of *any* allergies that your child may suffer from and any medicines they may need in school. Please make sure that you inform the class teacher and the school office of any problems.



## **Admissions**

We are happy to welcome children from outside Southwick to our school provided places are available.

It is important that the transition from pre-school to full-time schooling is a positive and enjoyable experience. During the term prior to starting school, pre-school children are able to meet the Reception Class staff on a regular basis. We have strong links with the village pre-school group, Busy Bees which is situated in our school grounds and it is in this setting that the children are first able to get to know their new teacher. Short visits to school follow so that by the time the first 'proper' day at school arrives the children are already familiar with their classroom, their teachers and the other members of the class.

All children will, for the first two whole weeks of their first school year, attend for half days in a small group to enable them to settle and staff to really get to know them.

## **Absence from School**

If, for any reason, your child is absent from school it is important that you let us know immediately by telephone and follow this up with a short note on your child's return to school.

If your child is late for school, please come to the office, on arrival, so that our registers can be amended. Should your child need to leave school during the day for a medical appointment, please let the class teacher know beforehand and collect them from the reception.

If it is necessary for you to take your child out of school during term time, you will need to fill in an absence form, which is available from the school office before making any firm arrangements. Absences will only be authorised in exceptional circumstances. Holidays are not considered exceptional circumstances.

## Travel

We encourage children to walk to school or walk part of the way whenever possible both to improve their fitness and to benefit the environment.

The school has a Travel Plan which aims to:

- improve road safety;
- encourage travel awareness;
- reduce car trips and car parking.
- encourage sustainable travel modes.

If you do need to drive to and from school we request that you follow our voluntary one way system, arriving in Hollis Way from the Southfield end of Blind Lane and leaving near to Wynsome Street. Please could you park on the school side of the road only to enable local residents to access their drives.

## Emergency Closures

It may be necessary to close the school in adverse weather conditions e.g. heavy snow/ strong winds, or if the school suffers loss of utilities.

Parents will be informed of closures and updated via Parentmail and the school website. Closure due to the weather will also be updated via local radio stations.

Heart FM	FM 96.3 or 102.2	
BBC Wiltshire Sound	FM 103.6 FM103.03	FM103.05



## Concerns and Complaints

If you have any concerns about anything connected with the school, we would ask you to discuss these first with the class teacher or, if more appropriate, the Headteacher. Experience shows that the vast majority of concerns can be cleared up quickly and you are strongly advised to visit the school and discuss your worries as often when problems are discussed they can be sorted out. You will be assured of a sympathetic and fair hearing. (Please see the Complaints Policy for further details.)

The Chair of Governors, Andrew Mulligan can be contacted via e-mail [amulligan@southwick.wilts.sch.uk](mailto:amulligan@southwick.wilts.sch.uk)

The Clerk to Governors, Mr Danny Holland, can be contacted on e-mail [clerk.gov@southwick.wilts.sch.uk](mailto:clerk.gov@southwick.wilts.sch.uk)

## Freedom of Information

All information published by the school e.g. policies, minutes of governors' meetings, etc. are available for inspection, please ask at reception. Single copies of these can be provided free of charge although if your request results in a great deal of photocopying we will inform you of the cost before fulfilling your request.

