Remote education provision: information for parents

This information outlined below is intended to provide clarity and transparency to pupils and parents/ carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home. For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, whilst we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Since October 2020, timetables, including links to recorded lessons, videos, worksheets etc have been uploaded to Teams each Monday by 8.15am. This content, where possible, mirrors the learning that is/would be happening in school. To access Teams you will need to use the password, sent home previously. If you are experiencing difficulties, please contact Mrs Sue O'Brien who will provide support.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible – where possible, we are changing the order in which we deliver our curriculum to ensure that all of our children can access the same learning. However, occasionally we may need to make some adaptations in some subjects which need specialist equipment such as scientific equipment needed to carry out investigations or specific art materials such as oil pastels which you are unlikely to have at home.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day, in line with the guidance schools have received from the DfE:

Early Years	Up to 3 hours

KS1	3 hours
KS2	4 hours

Accessing remote education

How will my child access any online remote education you are providing?

If you are using online tools or digital platforms, either for delivery or for assessment, please share the names of these resources.

All children can access remote learning via the Teams App. Information as to how do this can be found in the 'How to…' guide sent home previously.

Each week, teachers will upload a timetable for the week which includes links to pre-recorded videos (we are aware from our survey that many parents working from home would find it difficult to support their children within the confines of the school day). These videos come from a range of sources including staff, White Rose Maths, Oak National Academy, Time Tables Rock Stars etc.

In addition to this, the children will be able to access information resources, work sheets and instructions to help them access the learning taking place. Exercise books will be provided.

Each day begins with a 'Meet and Greet' – during this session, the teacher will provide any additional information and may provide feedback or deal with learning issues from the previous day to enable the children to move on.

The chat function is available throughout the day and will be checked regularly by the teacher and TA, for children to ask questions if they are stuck. Support will be given either through the chat function, by phone or via Teams dependent on the level of support needed.

At the end of the day, children will be invited to a 'Story Time' session.

Reading books are available from school and be changed as frequently as needed.

We will also signpost families to e-readers where appropriate.

Learning should be photographed and uploaded at the earliest opportunity, each day, but by 5pm.

NB It is important that the lessons are carried out in order as each lesson builds on prior learning. If for any reason you miss a lesson please continue the learning from the day missed.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

> If you are unable to access remote learning for any reason, please contact us – we can help!
>
> - We can provide printed learning packs for families who need them, which can be collected from school each Monday.
>
> - If you are unable to submit work on line, staff will provide answer sheets for self-marking, where possible (this is subject dependent). Learning can then be dropped off when collecting new learning packs.
>
> - We are able to lend laptops to families where children will not have sole access to a device subject to the completion of a loan agreement;

How will my child be taught remotely?

> We use a combination of the following approaches to teach pupils remotely:
>
> - live sessions e.g. Meet and Greets, Guided Reading sessions;
>
> - recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers, White Rose Maths etc);
>
> - worksheets provided by the teacher;
>
> - reading books pupils have at home (these can be changed at school as needed) or signposting to e-readers as needed;
>
> - commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences;
>
> - project work supported by internet research activities;
>
> - The use of Apps to over-learn key skills e.g. Times Tables Rockstars;
>
> - printed paper packs produced by teachers (e.g. workbooks, worksheets).

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

In the first national lockdown, the National Curriculum was suspended. In any subsequent period of restricted attendance, there is an expectation that all children will engage in remote education for the period of time daily, outlined above.

Please email feedback@southwick.wilts.sch.uk if you are experiencing difficulties with home learning for any reason; we will contact you to discuss these difficulties and support in any way that we can.

To help your child access the learning, we would like to suggest the following:

Join: Please ensure that children who are able to do so, join the scheduled meetings/lessons on time. Make sure that your child is in a quiet place without distractions and that an adult is nearby. Please make sure that they are dressed appropriately – no pyjamas!

Mute: When joining the meeting, please make sure that you join the meeting with your microphone muted so that personal family conversations cannot be overheard. Your teacher will tell you when to mute and unmute your microphone during the session.

End of the lesson: Press LEAVE to hang up and finish the lesson.

Be prepared: Make sure that your child has their books, pencils etc ready. Encourage your child to listen carefully to the teaching video so that they know what it is that they need to do. Don't forget that they can play videos more than once if they get stuck with the learning.

Questions: If your child has any questions about their learning during the lesson, let us know by using the chat and we will get back to you as soon as we can. Remember, the chat is for learning **not** for conversations with friends.

Behaviour: We expect your child to behave online as they would do if they were in school. Remind them that when working in books, we expect best presentation, handwriting and spellings.

Returning your work: Please make sure that you take photos of your work **each day** to email to your class email address or scan it (you can use Notes on i-phones and i-pads to scan) to upload to Teams. Please do this as early as possible. Work received after 5.30pm may not be looked

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

There is an expectation, by the DfE, that all children who are not in school, will engage in remote learning. We will check engagement in a number of ways as we are aware that not all children will access the learning at the time set out on the timetable:

Each day we will record attendance in each session by seeing who has joined sessions, engaged in chat etc;

We will also monitor the return of learning, which will enable us to see who has attempted learning and how well they have achieved;

Any concerns re engagement will be addressed by the class teacher in the first instance. They will contact you and your child to discuss any concerns they may have and any issues that you may wish to raise; they will provide advice and support as appropriate.

If your child continues not to engage, you will be contacted by Mrs Shellard for a further discussion. If we are unable to contact you by phone, we may contact you in writing.

If things do not improve, advice will be sought from the Local Authority as to next steps.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

In order to assess the children's work and progress, we will:

- look at all of the learning returned each day and whole-class verbal feedback may be given in the following day's 'Meet and Greet' session the following day;
- respond to children's questions/comments during each session using the chat feedback to provide live feedback for learning;
- we will send home certificates as deemed appropriate;
- we will provide written feedback via email as appropriate – usually at least once weekly.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

> Children with EHCPs should attend school, whenever possible, thus enabling them to access the level of support needed to make progress.
>
> Staff will liaise with families where children are finding the learning difficult. Staff will provide advice as to how to support the child. Additional support can be accessed via the chat function during lessons, Additional learning may be provided via pack/email or through a folder accessible only to the child where this is deemed to be necessary.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

> Timetables and the links will still be provided, via Teams, for children who are self-isolating – where possible, Teams will be used to 'touch base' if this is practicable.