



SOUTHWICK C E PRIMARY SCHOOL ADMISSIONS POLICY STATEMENT

Rationale

Southwick is a Voluntary Controlled School thus the Governors must adopt the Admissions Policy of Wiltshire Council. As a result, we are not able to independently agree on any admission or any subsequent appeal.

Guidelines

- Parents must contact and apply directly to Wiltshire Council to request a place in our school.
- Families of prospective pupils are encouraged to contact the school directly to arrange a visit.

Admissions for children starting in Reception (FS2)

Our admission arrangements for children in their first year at primary school are organised by Wiltshire Council. Our Planned Admission Number (PAN) in Reception is 30 children.

You can apply online for your child/children during by clicking the following link to **Wiltshire Council Online Schools Admissions**:

<https://admissions.wiltshire.gov.uk/prefs.php>

Alternatively application forms can be collected from the school office for you to complete and return to Wiltshire Council.

Relocation, Transfers or Moving Schools

If you are relocating or looking to transfer or move schools and wish to consider Southwick C of E Primary School, you can click on the following link and download the 'Apply for in-year transfer' form. This form needs to be printed and then completed by hand and then sent to Wiltshire Council Admissions Teams.

<http://www.wiltshire.gov.uk/schools-learning-forms-guides-policies>

If you would like to visit our school, our Headteacher, Mrs Shellard, would be delighted to take you and your family around Southwick School.

Please call our office to arrange an appointment on: 01225 763325, or e-mail: admin@southwick.wilts.sch.uk