



## SOUTHWICK C OF E PRIMARY SCHOOL

### Applying for a place at our School

Children wishing to join our school in Reception should follow the [LA Admissions procedures](#).

For children wishing to join the school mid-year or at any point Y1-Y6, please see [LA guidance](#)

Please note that Southwick Primary School belongs to a collaboration of twenty two local schools who are committed to working together promoting the very best outcomes for all children. We believe that if not managed well moving schools can have a detrimental effect on childrens learning.

If your request for an In-Year Transfer **is not** because of an address change or relocation from overseas, we ask that you think carefully before you apply. Problems that your child may be experiencing may not go away simply as a result of a change of school. We would expect that you would have discussed the reasons for the proposed move with your current school prior to making any contact with us.

If having considered the above, along with all details within the LA guidance you decide to proceed you must complete and return an In Year Transfer Form which can be found on the LA site. ([Applying for a school place - Wiltshire Council](#)) Please note that in order to ensure the transfer is the most successful it can be it is essential, and a requirement of our school, that the form is completed fully.

Prior to any transfer we will contact the Headteacher of your child's/children's current and previous schools. We may invite you to attend a meeting with us and them to consider arrangements to support the move.

Thank you for thinking about Southwick Primary school as a possible placement for your child. We look forward to hearing from you.